



2026 Nampa Farmers Market Vendor Rules and Regulations

Location of Market: The Nampa Farmers Market is located in downtown Nampa on Front Street and 13th Avenue South in Lloyd Square Park. Our 2026 Season begins on April 4th for our returning vendors, April 12th for New Vendors who attend the previous week as customers, with our Grand Opening on April 18, 2025. Our market runs 35 weeks through November 26, 2026.

Hours of Operation: The Nampa Farmers Market is open from 9 a.m. to 1:30 p.m. on Saturdays. Rain or Shine, through October 31, 2026; Winter Market hours for November are 10 a.m. to 2 p.m. The last market day of the year is Santa Saturday, November 28 and will go from 10 a.m. until 7:00 pm.

Terms of Membership: Membership must be renewed each year by paying the membership fee to reserve a space. See Membership Fees, below. Each vendor must agree to abide by the rules of the Market as outlined below. The Board of Directors reserves the right to deny a vendor's application for any reason and may terminate a vendor's membership at any time due to rule violations. **Priority placement will be given to those returning members who have completed the application process, including membership fee payment, on or before March 1st.** Photos taken by the Market belong to the Market. Being a member of the Nampa Farmers Market is a privilege not a right.

Membership Fees: The annual Market membership fee is determined according to the 10-foot wide space your booth uses. Vendors must apply for space by submitting a vendor application. Applications are available on the market website: www.nampafarmersmarket.com. The yearly membership fee must be paid before the first Market day attended. Applications are not complete without membership payment.

The following fee structure has been approved by the Board of Directors for the 2026 Market Season:

- Membership fee is \$175.00 per year, per 10-foot-wide space.
- If an additional space is needed, there will be additional fees. Market Manager must approve any additional space.
- Weekly fee for each Vendor will be \$25.00 per 10-foot-wide space. Youth entrepreneur vendors will pay \$15.00 per 10-foot-wide space. Regular Membership is required for Information Only Vendors. Payment must be made by Thursday at 9:00 PM in advance of the week Vendor will attend the Market. If fee is not paid in advance, Vendor may not set up without express approval of the Market Manager. \$25 Late reservation fee will apply. Late reservation booth spaces are based on availability.
- Non-Member Vendors will pay \$65.00 for that week, payable in advance. Non-Members Will be Required to adhere to all the rules and regulations of the market with no membership benefits.
- For November - New Vendors Only will receive no vendor spotlights.

- Online Ordering System and Pickup - Members must fill out an application and pay annual membership dues. Price for pickup ONLY per week (no booth onsite) will be a \$5 fee that must be paid ahead or at drop off. All online sales are final regardless of pickup status.
- Electricity is available on a limited, first come, first served basis. There is a \$10.00 per week fee. There will be an additional \$5 fee for any cumulative load over 10 amps. Amperage will be estimated via your application and if needed, on site observation. If you require electricity, you must request it, and it must be approved by the Market Manager.
- Electric space heaters may NOT be plugged into any power source belonging to the park. Heaters using other fuels may ONLY be used outdoors.
- All fees (including membership, weekly and reinstatement) are payable in advance and are Non-Refundable.
- All approved personal generators must not exceed sound levels of 70 dB.

Spring Vendor Meeting: An orientation meeting for vendors is held each year before the opening day of the market. All vendors will be notified as to the date, time and location of the spring meeting at least two weeks in advance of the actual meeting date.

Items for Sale:

- We intend for our market to feature products that have been crafted, raised, produced, prepared, originated or grown inside of the 100-mile radius around Nampa, ID.
- 90% of craft items and baked goods sold need to be locally made. Only 10% volume of items can be purchased for resale and have to be directly related to the vendor's product. Board approval must be obtained for all items not locally made or produced by the vendor.
- All produce must be locally grown! Produce vendors may not bring produce in from outside the 100-mile radius of Nampa, Idaho for resale at the market.

Rules for Vendors: The Board of Directors has set forth the following Rules for Vendors:

1. All Vendors will respect all Market staff and their fellow vendors and will treat one another respectfully. No foul language allowed. Offensive, abusive or threatening remarks will not be tolerated. If you have an issue with another Vendor ask the Market Manager to intervene on site immediately.
2. All Vendors will represent themselves, staff, volunteers, entertainment, and the Market in a professional manner when interacting with customers and other vendors. Vendor to vendor engagement online shall also be professional.
3. The Market Manager determines what is allowed to be sold at the Market with guidance from the Board of Directors.
4. **There is no product exclusivity.** If someone else is selling a similar item to what you are selling, it has been approved by the Market Manager according to the guidelines set by the Board of Directors. If you feel that a vendor is selling something they are not supposed to, DO NOT CONFRONT THE VENDOR YOURSELF. Contact the Market Manager with your concerns.
5. All Vendors will maintain a clean, attractive display in their booths.
6. No Vendor's animals are allowed in the Market area unless prior approval is given by the Market Manager.
7. Children of Vendors are always welcome. Children under the age of 10 must be under control of their parents or guardian at all times.
8. No consumption of alcoholic beverages unless it is a board-approved item for sale at the Market. Illegal drugs are not allowed on premises, at any time. Public intoxication by Vendors while at the Market will not be tolerated.
9. Smoking/Vaping by vendors is not permitted in the market area. Vendors may smoke in the designated vendor

parking areas.

10. All sales pitches and sampling for customers must be inside or directly in front of vendor booths. No handouts will be given outside of those areas. Market Manager must approve any exceptions. All social media posts on the Nampa Farmers Market social media pages and groups must promote the Nampa Farmers Market and not competing venues.

11. Come prepared with everything you need. You are responsible to bring your own change, bags, etc. Please do not depend on other vendors for these needs.

12. All vendors will respect the rights of our customers to come to the Market and find a warm welcoming environment and enjoy the family-friendly atmosphere.

13. **All items for your booth must be in your spot no later than 8:45 am. All materials brought to market for your booth must be dropped off before 8:00 am. No vehicles will be allowed on site after 8:00 am. Anything brought in after 8:00 am will be walked in on foot. Do not begin tearing down your booth early. Doing so will result in a suspension of your membership, and possible membership termination. Market Manager must approve any exceptions.**

14. All equipment, signage, tables, etc. must remain within your booth space. Exceptions must be approved by the Market Manager. Do not place anything in foot-traffic areas.

15. **Vendors must inform the Market Manager by 9:00 PM the Thursday prior to the missed Market if they will not be attending the Market on Saturday. This is important to facilitate vendor placement at the Market on Saturday mornings. Any vendor that is a no-show without communication to the Market Manager will have their Membership suspended and lose their weekly fee. Reinstatement of Membership is required before a Vendor is allowed to return to the Market. Membership may be reinstated by paying a \$50.00 reinstatement fee.**

E-mail: marketmanager@nampafarmersmarket.com

Market Manager phone number: (208) 412-3814 (call or text)

Vendor Responsibilities:

- Vendors will provide all of their own equipment.
- **Canopies:** All vendors who erect canopies on the farmers' market site during normal hours of market operations, including the setup and break down period, are required to have their canopies sufficiently and safely anchored to the ground from the time their canopy is put up until the time it is taken down. Vendors who do not anchor their canopy properly will not be allowed to sell unless they take their canopy down. Canopies must be anchored at each ground contact point. Anchoring is defined as preventing canopy from moving. Minimum weight per leg is 25 pounds. Should an accident occur from an improperly anchored canopy, the owner/user assumes all responsibility for any damages.
- Vendors must park in designated areas.
- It is the vendor's responsibility to keep track of their own financial records and sales for the season.
- Each vendor will be given a Weekly Stall Slip on which to report their total sales for the day. Stall slips must be submitted within 24 hours after the close of the market day. Vendors who do not submit numbers within 24 hours will be subject to suspension.
- All fees are due and payable by 9:00 p.m. of the Thursday prior to the next Market day attended.
- Vendors must stay within the market to sell their own items, except for emergencies. Please come prepared with boxes, change, etc. the day of the market.
- Vendors are responsible for setting their own prices.
- Each vendor is responsible for maintaining cleanliness in their booth and the market area. If you provide samples, provide a small trash can for refuse. **Each vendor must take their own trash to the blue dumpster in the alley behind the long building located beside the Market Storage Shed. DO NOT use any other dumpster, nor the park trash cans. Inventory Discards need to be packed out with the vendor it belongs to and disposed of offsite.**

Vendor Loading and Unloading Procedures:

- No vehicles allowed in the market area (including trailers) except during loading times. Exceptions must be approved by the Market Manager. Trailers must be unhooked and vehicles parked off-site immediately upon request by market staff.
- Unload your vehicle and move the vehicle to the parking area **BEFORE** you start setting-up. Conversely, you must pack up your booth and items **BEFORE** you bring your vehicle to load **AFTER 2:00 pm**. Exceptions are allowed in the case of rain, when canopies may be set up, or remain set up to protect merchandise during loading and/or unloading. Vehicles of vendors who are not prepared to load/unload will not be permitted into the loading area.
- ***There will be NO vehicles coming into or leaving the market area between 8 a.m. and 2:00 p.m. Food Trucks may begin leaving the market area at 1:45 p.m.*** If you arrive later than 8:00 am, you must carry your items into the market to set up. Do Not begin tearing down your booth before 1:30 PM.
- Spaces are assigned at the discretion of the Market Manager no later than 8:00 am.
- ***Vehicles must be turned off during loading/unloading times, NO IDLING!***
Vendors will observe all loading and unloading procedures, including the one-way traffic patterns and blockades. Vendors will respect and comply with the requests of traffic control personnel.
- **Do not begin tearing down your booth until after 1:30 PM.** Tearing down early sends a signal to customers to leave, and is not respectful of your fellow vendors. Exceptions **must** be approved by the Market Manager. Violating this rule **WILL** result in suspension or termination of your Membership.

Market Management Policy for Vendor Issues:

The Market Manager is the first and final authority at the market.

- The Market Manager may refuse to allow any vendor to set up or sell at the Market.
- The Board of Directors will pursue the following procedure in the event a vendor violates any of the rules of the Market:
- **First Violation:** The vendor will be notified by the Market Manager and/or board member of the rule violation in writing. If the vendor refuses to correct the violation, they will be asked to leave immediately, and Membership may be suspended.
- **Second Violation:** The Vendor's Membership *will* be suspended immediately, they will be asked to leave the Market. A special board meeting will be held following the Market day to determine if the vendor will be terminated permanently.

The Board of Directors reserves the right to terminate membership immediately upon the first violation. No portion of any membership fees or weekly fees will be refunded to any vendor.

Vendor Permit/License Requirements:

- Each vendor is responsible for obtaining any applicable permits or licenses and posting them as required. A copy of your permits and licenses also need to be given to the Market Manager before a vendor can set up and sell.
- The Market recommends for your protection, that **ALL** food vendors have insurance. The Market requires High-Risk food vendors to have insurance, list the Nampa Farmers Market as an additional insured, and have their insurance agent send the Market Manager proof of insurance.
- Vendors must obtain a tax number from the Idaho State Tax Commission. There is no charge to receive a tax number. Idaho State Tax Commission: (208) 334-7660. www.tax.idaho.gov
- Idaho sales tax registration for the Nampa Farmers Market is required before your application is complete. Go to nampafarmersmarket.com to fill out the form online. Forward the confirmation to our market manager by email.
- Each vendor must have a copy of their tax certificate in their booth at all times.
- ***Each vendor is responsible for paying their own state sales tax.***

Food Regulations

- Items must be produced and sold in accordance with applicable government regulations. Idaho Cottage Food Regulations dictate what items may be produced in the home and sold at the market. Southwest District Health is the regulating agency for our Market. They are happy to answer questions. (208) 455-5400.
- The Market recommends for your protection, that **ALL** food vendors have insurance. The Market requires High-Risk food vendors to have insurance, list the Nampa Farmers Market as an additional insured, and have their insurance agent send the Market Manager proof of insurance.
- Any vendor frying, or deep fat frying, is required to have a fire extinguisher.
- Violations of food regulations are grounds for suspension of your privilege to sell these items at the Market. The Market Manager must approve the sale of any prepared food items not directly addressed in these regulations.
- **PRODUCTS NOT ALLOWED FOR SALE OR SAMPLING:** Sprouts and wild game.
- All processed and value-added food items require ***standard labeling*** as required by the local health department.

High-Risk Food Items:

Items such as pasteurized juices, condiments and dressings, salsas, sauces, pickles, vinegar and herbed oils, and dairy products are considered high-risk.

- These items must be prepared in an approved commercial kitchen and must be licensed by Southwest District Health.
- Some High-risk food items may be prepared on site, with a permit from Southwest District Health.
- They must be stored under appropriate conditions.
- They must be packaged and labeled correctly. *see instructions above*

Logo Use Policy

Marketing Materials and Restricted Use of Nampa Farmers Market ("Market") Logos:

- The name of the Market and other names as may be adopted by the Market are proprietary trade names and Logos of the Market. As such, these marks are of great value to the Market and are supplied to Vendor for Vendor's use only in an expressly authorized manner.

Vendor agrees not to advertise the Market products or services in any way other than the advertising or promotional materials made available to Vendor by the Market.

- The Market will not permit the use of its copyrights, designs, trade names, logos, etc., without its prior written permission.
- All Market materials, whether printed, on film, produced by sound recording, or on the internet, are copyrighted and may not be reproduced in whole or in part by Vendors or any other person except as authorized by the Market.

Permission to reproduce any materials will be considered only by the Market. A Vendor should not anticipate that approval will be granted based on market history, but rather by the quality of product.

- **A Market Vendor Must Not:**
- Edit, alter or customize any Nampa Farmers Market Trademark, including logos approved for use, in any manner without express permission from the Nampa Farmers Market.

- Use any logo or service mark that is similar to or may be confused with any Nampa Farmers Market Logo or Nampa Farmers Market Content.
- Combine any Nampa Farmers Market Trademark or Nampa Farmers Market Content with any other Logos or service marks.
- Use Nampa Farmers Market Logos or Nampa Farmers Market Content in connection with any other business, event, or opportunity outside of the Nampa Farmers Market Branding.
- Register or attempt to register any Nampa Farmers Market Logos.

Printed Business Materials

Any printed materials, including business cards and stationery, products, and promotional signage must be approved by the Market in advance. Criteria for approving these materials will include a judgment regarding the quality of the materials as well as properly setting forth the independent status of the Vendor.

Contact Information

If you have questions concerning the Nampa Farmers Market or in case of emergency please contact:

Market Manager Jeralynne Bobinski

Email: marketmanager@nampafarmersmarket.com

(208) 412-3814 (call or text)

Mailing Address:

Nampa Farmers' Market

P.O. Box 332

Nampa, Idaho 83653

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